

**Perham Memorial Hospital and Home  
Perham, MN  
Board of Trustees  
Minutes**

Date: 7-28-10  
Time: 5:30pm  
Place: PMHH Board Room

Present: Kathy Hemmelgarn, Gail Quittschreiber, Alisyn Keil, Terry Marthaler, Eugene Jahnke, Bernice Genoch, Alfred Fresonke, Jane Aschnewitz, Jerry Kunza, Cal Dockter, Cyndy Rastedt, Gilbert Ebner, Rich Richter. Others present included: Chuck Hofius, Brad Wurgler, Jim Rieber, Bonnie Johnson, Sue Von Ruden, Dan Peterson, Karla Kupfer, Dennis Happel, Dr. Corey Nyhus, Marilyn Oelfke, Pat Sjolie, Marsh Korman and Macey Bentley.

Excused: Karen Field

**A. Call to Order**

Chair Hemmelgarn called the meeting to order at 5:30 p.m.

**B. Additions or Deletions to the Agenda**

There were no additions to the agenda. New Business Item #5 will be moved up to New Business #1, and Information Item Trustee Conference Reports will move to the last item under New Business.

**C. Board Education**

Chuck gave an interesting synopsis of his thesis presentation on Unnecessary ER Visits.

**D. Consent Agenda**

A motion was made by Fresonke, seconded by Dockter, to approve the consent agenda as presented. Motion passed.

**E. Reports**

*1. Operations Reports*

Brad reviewed the monthly statistics and financials. June saw a net gain from operations of \$307,309, compared to a budgeted gain of \$159,651. With the addition of the non-operating income, June finished with a total net gain of \$373,164, compared to a budgeted gain of \$235,980. This brings the facility to a year-to-date total net gain of \$1,515,877 for the first nine months of the fiscal year, compared to \$1,545,582, a negative variance of (\$29,974) or -1.9%.

*(a) Patient Services Report*

Bonnie added that Melaine Johnson has accepted the position of Imaging Coordinator in the Radiology Department. Two new RN's have been hired and will be starting within the next week.

*(b) Long Term Care Report*

There were no additions to the report.

(c) *Community Services Report*

Dan announced that St. James Manor has been awarded a grant of \$584,000 through the Recovery Reinvestment Act. This will be used for much needed repairs and renovations to the building.

2. *CEO Report*

Senator Al Franken was quoted at a recent Senate Committee on Aging Hearing that the industry needs to change to be more like the nursing home in Perham, Minnesota. PMHH has responded to several tornado warnings recently and the staff has done a quick and excellent job evacuating all the patients and residents to the basement during those times.

Macey reviewed a handout she prepared on the Occupancy Rate for Transitions vs. Long Term Care. The long-term care beds remain over 99% occupied.

3. *Medical Staff Report*

Dr. Nyhus shared that he is excited about what he sees happening with the new Sanford Health and thinks it is a quality organization. Dr. Winston is doing an excellent job with urgent care and ER. She will be offered a position again for next summer.

4. *Sanford Report*

Marsh reiterated that the transition to Sanford Health is going very well. New values and ways of doing business, along with more changes to come, are making it a very exciting time for Sanford. The Roger Maris Cancer Center recently celebrated its 25<sup>th</sup> anniversary. Lots of plans are underway to regionalize cancer care outside of Fargo, along with many other new opportunities for the area.

Chuck received an update on recruitment from Paulette Amundson– Sanford is recruiting to hire three family physicians; one nurse practitioner has been hired for January and an additional one will be hired in the near future. There is also a potential candidate for a surgeon to be shared with Detroit Lakes. Dr. Winston is interested in coming back to work here again next summer.

5. *Quarterly Strategic Goal Report*

Chuck commented on the listening session with our new name consultants that was held earlier in the week. The goal is to have the consultants come back to the Board with recommendations on a new name.

A motion was made by Keil, seconded by Dockter, to accept the Quarterly Strategic Goal and Community Relations reports as presented. Motion passed.

**F. Old/Other Business**

1. *Hospital Construction Update*

Brad reviewed the Request for Payment Detail report.

A summary of the hospital project update, prepared by Bob Koering, was handed out. There have been some delays with the steel beams in the atrium, so they are only about half done at this time. All other work is on schedule.

2. *MeritCare Definitive Agreement Update*

Two agreements are nearly complete but there has been a setback on the Provider Services Agreement. It is unclear if this will be ready for the August board meeting. Another meeting is scheduled for mid August.

3. *Lab Joint Commission Results*

Pat Sjolie presented the recent Lab Joint Commission results. Although there were some minor deficiencies found, overall it was a very successful survey.

4. *Public Comments*

None.

**G. New Business**

1. *Home Health Supportive Living Services Program*

Macey reviewed the analysis of the Supportive Living Services program. This program has suffered a 5% state cut last October and is scheduled for a second 5% cut this October. We are watching this program closely to see if the losses get to a point where we may have to discontinue the services.

Marsh Korman was excused from the meeting.

2. *Credentialing*

Upon the recommendation of the Medical Staff Executive Committee, a motion was made by Marthaler, seconded by Keil, to approve medical staff privileges for Dr. Timothy Studer, ER Locum, reappointment until 7-31-12. Motion passed.

3. *County Assessor Inquiry*

The County Assessor has contacted us about taxing the existing and new clinic and pharmacy. There is some uncertainty if a hospital district can be taxed in this way. Dennis is checking into the law regarding this matter. This was not included in the feasibility for the new hospital.

4. *US Highway 10/County 34 Interchange*

A small pool of money has been made available for interchanges in Minnesota. The Detroit Lakes region of MNDOT has ranked our project number one in its region. If approved, private funds would have to pay for \$3.5 million of the \$7 million project. We will be submitting an application in September. They are looking for a private public partnership to increase our chance of success. The city is talking to several parties including the hospital. A payment request may come to the Board next month for approval.

5. *Market Share Analysis*

Macey presented the Inpatient Market Share Analysis. The trend shows that OB is flat, but all other areas (general surgery and general medicine) are holding their own. The lack of recruitment success is limiting our ability to grow.

6. *Draft 2011 Strategic Goals*

The draft of the goals was reviewed. The final goals will be voted upon next month.

7. *Trustee Conference Reports*

Six board members shared highlights of the recently attended Minnesota Trustee Conference.

8. *Board Comments*

Alisyn – Is hearing comments on the Sanford name change.

Kathy – filing will start next week – if you are not interested in re-filing, please let her know.

Bonnie Johnson noted that the lab joint commission was a very successful survey and wanted to clear up any misconceptions about the results.

A motion was made by Kunza, seconded by Marthaler, to adjourn the meeting and continue with the tours. Motion passed.

There being no further business, the meeting was declared adjourned at 7:30 p.m.

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Katherine A. Hemmelgarn, Chair

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Jerry Kunza, Clerk

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Karla Kupfer, Recorder