

**Perham Memorial Hospital and Home  
Perham, MN  
Board of Trustees  
Minutes**

Date: 2-24-10  
Time: 5:30pm  
Place: Mulligan's – Lakeside Golf Course (held prior to the annual meeting)  
Present: Kathy Hemmelgarn, Gail Quittschreiber, Karen Field, Terry Marthaler, Eugene Jahnke, Bernice Genoch, Alfred Fresonke, Rich Richter, Jerry Kunza, Cal Dockter, Jane Aschnewitz, Cyndy Rastedt, Gilbert Ebner. Others present included: Chuck Hofius, Brad Wurgler, Dennis Happel, Bonnie Johnson, Marilyn Oelfke, Dan Peterson, Doug Vang, Les Wietstock, Paulette Amundson, Tucker Plumstead and Karla Kupfer.

Excused: Alisyn Keil

**A. Call to Order**

Chair Hemmelgarn called the meeting to order at 5:30 p.m.

**B. Consent Agenda**

A motion was made by Dockter, seconded by Fresonke, to approve the consent agenda as presented. Motion passed.

**C. Reports**

Kathy encouraged any board members to call the senior leaders if they had any questions about the monthly board reports.

**D. New Business**

*1. Credentialing*

Upon the recommendation of the Medical Staff Executive Committee, a motion was made by Aschnewitz, seconded by Field, to approve medical staff privileges for Dr. Paul Howes, ER Locum, appointment until 2-28-11; and Dr. Illene Reed, Family Practice, appointment until 2-28-11. Motion passed.

*2. Bond Resolution*

Tucker Plumstead from National Capital Finance was present to bring the Board up to date on the bond financing. The final pricing of the bonds will be completed by March 15, with an expected closing date of March 31. Chuck explained the motion needed for the bond resolution.

A motion was made by Quittschreiber, seconded by Dockter, to adopt the ***Resolution Approving the Issuance and Sale of \$30,000,000 of Health Care Facilities Gross Revenue Bonds, Series 2010 and Authorizing the Execution of Documents Relating Thereto.*** (A complete copy of the resolution is attached with the official minutes.) A roll call vote was taken with all voting in favor. Motion passed.

*3. Letters of Intent for Contracts*

Chuck reviewed the need for contracts to be approved in a timely manner as material prices are starting to increase.

A motion was made by Kunza, seconded by Aschnewitz, to authorize management to convert the previously approved letters of intent into executed contracts once the bonds are sold and the board officers sign the Bond Purchase Agreement. A roll call vote was taken with all voting in favor. Motion passed.

4. *Change Orders*

Chuck reported that we are not completely done with atrium redesign required by the state. However, to keep the project on track we need to order the steel that will be a part of any redesign.

A motion was made by Fresonke, seconded by Marthaler, to approve a change order in the amount of \$181,264 for steel fabrication related to the atrium roof changes as required by the State of Minnesota. A roll call vote was taken with all voting in favor. Motion passed.

E. **Information Items**

Chuck gave an update on the building project. Because of the cold weather and the amount of time involved regarding the fireproof painting and shipping of the steel, the building project is four weeks behind schedule.

A motion was made by Kunza, seconded Marthaler, to adjourn the meeting. Motion passed.

There being no further business, the meeting was declared adjourned at 5:40 p.m.

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Katherine A. Hemmelgarn, Chair

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Jerry Kunza, Clerk

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Karla Kupfer, Recorder