

Perham Memorial Hospital and Home
Perham, MN
Board of Trustees
Minutes

Date: 12-29-09

Time: 5:30pm

Place: Board Room

Present: Kathy Hemmelgarn, Cal Dockter, Jane Aschnewitz, Alfred Fresonke, Gilbert Ebner, Eugene Jahnke, Cyndy Rastedt, Terry Mathaler, Karen Field, Rich Richter, Alisyn Keil and Jerry Kunza. Also present included: Chuck Hofius, Brad Wurgler, Dan Peterson, Darla Medeck-Johnson, Sue Von Ruden, Dennis Happel, Marilyn Oelfke, Karla Kupfer, Bonnie Johnson, Jim Rieber, Mary Mayer, Paulette Amundson, Doug Vang, Les Wietstock and Judy Dulski.

Excused: Gail Quittschreiber, Bernice Genoch

A. Call to Order

Chair Hemmelgarn called the meeting to order at 5:35 p.m.

B. Additions or Deletions to the Agenda

There were no additions or deletions to the agenda.

C. Consent Agenda

A motion was made by Kunza, seconded by Fresonke, to approve the consent agenda as presented. Motion passed.

Paulette Amundson introduced Judy Dulski, who will take over as interim CEO on January 18. She also introduced Doug Vang and Les Wietstock from MeritCare.

Judy Dulski gave a brief bio of herself. The Board introduced themselves to Judy as well.

D. Reports

1. *Operating Reports*

Brad reviewed the monthly and year-end financials.

(a) *Patient Services Report*

There were no additions to the report.

(b) *Long Term Care Report*

There were no additions to the report.

(c) *Community Services Report*

There were no additions to the report. The PAC lunch that was held today was well attended, bringing in an additional \$550 of donations towards the PAC (Political Action Committee). A legislative forum will be held in the Town Center on January 12, starting at 2:30 p.m. Area representatives will be present to discuss healthcare legislation issues. If you have any concerns or questions, you can submit them to Karla in advance of the forum.

2. *CEO Report*
Chuck noted that he is extremely pleased that Judy Dulski will be assuming the position of interim CEO. He worked previously with Judy at St. Mary's and indicated that she will be a "good fit" for the organization.
3. *Medical Staff Report*
No medical staff were present at the meeting. A retirement party is being planned for Dr. Gary Robinson for possibly the end of January/early February. Paulette mentioned that Dr. Illene Reed (Porath) will be returning to Perham to practice starting on March 1, 2010. Another female physician is coming back for a second interview in February and MeritCare is hopeful that she will also join the practice.
4. *MeritCare Report*
Paulette shared Judy Dulski's resume with the Board, along with handouts outlining the hiring process for the permanent CEO to replace Chuck. MeritCare hopes to have this position filled by May, 2010, in accordance with the management contract. Paulette asked each board member to fill out the *CEO Needs and Desired Characteristics* form and return it to Karla by January 10.

F. Old/Other Business

1. *Hospital Financing Update*
Tom Mayfield and Tucker Plumstead joined the meeting to update the Board on the financing. It appears that financing through bonds is the best option at this time. Two companies have submitted solid proposals. We are going to ask them to work together and each take a portion of the debt. The financing should all be complete by mid to late February.
2. *Hospital Construction Update*
Nor-Son is very pleased with the quality of the work from all of the contractors so far. We are currently waiting for the State Department of Health's approval of the substitute wood-lam beams in the atrium. Some early electrical work from Willmar Electric will need to be approved later in the agenda in order to stay on schedule with construction.
3. *MeritCare Definitive Agreement Update*
Another meeting was held with Greg Hart, Shannon Lorbiecki and Dan McInerney prior to this meeting. The first meeting with MeritCare and the Perham Negotiating Committee will be held on January 6th at the Alexandria Holiday Inn, which is centrally located for all parties.
4. *Interim CEO and Recruitment Plan*
This item was discussed earlier in the agenda.
5. *Public Comments*
There were no comments from the public.

F. New Business

1. *Credentialing*
Upon the recommendation of the Medical Staff Executive Committee, a motion was made by Aschnewitz, seconded by Kunza, to approve medical staff privileges for David Bachelder, PAC, NP, reappointment until 12-31-11; Dr. Matthew Nelsen, Orthopedic

Surgery, reappointment until 12-31-11; and Dr. Thomas Seaworth, Family Practice, reappointment until 12-31-11. Motion passed.

2. *Set Annual Meeting Date*

Chuck recommended having the annual meeting on the regular board meeting day in February (February 24), and make note that a special board meeting will have to be held some time in February to approve financing closing. It was the consensus of the Board to set the annual meeting for February 24. Karla will make the arrangements for the meeting.

3. *Approve Construction Letters of Intent*

A motion was made by Dockter, seconded by Marthaler, to approve the letter of intent from Commercial Aquatic for a total of \$82,869 to construct the water feature in the new hospital. Motion passed.

A motion was made by Kunza, seconded by Keil, to approve Willmar Electric to complete \$20,000 of preliminary electrical work. A roll call vote was taken, with all voting in favor. Motion passed.

4. *Board Comments*

Chuck thanked the Board for their ongoing support over his tenure the past 12+ years. Kathy also thanked Chuck for his excellent leadership and wished him well in his new position.

Kathy reminded the Board of their scope and responsibilities.

A motion was made by Kunza, seconded Dockter, to adjourn the meeting. Motion passed.

There being no further business, the meeting was declared adjourned at 6:40 p.m.

Katherine A. Hemmelgarn, Chair

Jerry Kunza, Clerk

Karla Kupfer, Recorder